

June 2, 2021

Dear Condominium Homeowner,

We are thrilled to announce our new online owner access feature through which you can login to manage your Condominium Association account. You will be able to view your current account balance, check your payment history, enroll in free re-occurring payments, view your open records and more.

To ensure your privacy, only those unit owners whose e-mails are on file with the Association will be provided an email registration. If you have not already provided your e-mail, please send your information to cassandram@patricianassoc.com and include the following: Association name, your unit, and the e-mail that you want on file. This extra step is designed for the safety of your personal information because it allows us to verify the identity of a specific unit owner.

Once your e-mail address has been entered into the system, you will receive 2 e-mails; one to register and one for identity confirmation.

Then, follow the requested procedure to log into your account to view your history.

- If you are presently paying online via the Patrician Association website “pay online” feature, please note that this will no longer be in effect as of July 1, 2021. You may, now, use your personal online login to your Association and make your payment accordingly.

If you are using this method of payment, note the following:

- Free re-occurring online ACH transaction
- \$ 2.95 fee for a one-time transaction
- 3.5% fee for credit card transaction
- These fees are paid to the clearing house not to the Association nor Management
- You may continue to pay by check, cash or money order and still access your personal history online through the Association portal.

If you have any questions, feel free to contact our office.

Regards,

The team at Patrician Associates Management